

# MEMORIAL NORTHWEST

## Meeting of the Board of Directors

**Location:** 17440 Thiess Mail Route Road, Klein, TX 77379

**When:** Tuesday, January 10, 2023, 7:00 p.m. – 9:00 p.m.

### Board of Directors:

Greg Schindler, President  
Jay Jackson, 1<sup>st</sup> VP  
Ryan Aduddell, 2<sup>nd</sup> VP  
Kelley Minor, 3<sup>rd</sup> VP  
Joy Hemphill, Secretary

Meredith Graeber, Treasurer  
Stefanie Bord, Area 1  
Catherine Persino, Area 2  
Virginia Smith, Area 3  
Craig Carter, Area 4

Bruce Chidester, Area 5  
Erik Bartlow, Area 6  
Michelle Rodriguez, Area 7

**FirstService Residential:** Tiffiny Davis, Association Manager

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#### 7:00 PM OPEN SESSION – Establish a quorum

1. Adoption of the Consent Agenda
2. Owner Forum
3. Financial Gap Analysis (FSR)
4. Membership Meeting – February 2023 (Budget Presentation).

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#### 7:20 PM BOARD SCHEDULED ACTIONS

1. Presentation 2023 Goals & Objectives (Greg)
2. Legal Report (Greg)
3. Community Center Report (Tiffiny)
  - a. Operations & Maintenance Report
  - b. Property Management Report
4. Contracts Report (Jay)
5. Security Report (Ryan)
6. ACC Report (Kelley)
7. Treasurers Report (Meredith)

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#### 8:15 PM COMMITTEE REPORTS/MINUTES

1. None

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#### 8:20 PM NEW BUSINESS

1. None

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#### 9:00 PM Adjourn

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*The time and order may vary.*

*Next Board of Directors' Meeting – Tuesday, February 7, 2023*

# MEMORIAL NORTHWEST

## **Board of Directors Packet of Information**

1. Draft Consent Agenda
2. ACC Appeal Documentation
3. Resolutions
4. Property Manager Documents
5. Contract Documents
6. Security Documents
7. ACC Reports
8. Financial Reports
9. Committee Reports
10. Legal Report (Confidential)
11. Enforcement Documents (Confidential)

*All discussion and decision documentation included and sent to all Directors one week prior to the scheduled meeting.*

DRAFT